STEP 2: INVESTIGATE TECHNOLOGY, COSTS & TRAINING

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| Technology Requirements & Cost |
|  Which TeleHealth services has our organisation decided to provide to the community? |
|  What type of technology is required to run these services? |
|  Do we already own any of the equipment required? |
|  What are the costs of purchasing new equipment to start a TeleHealth programme? |
| Does the manufacturer offer a maintenance contract, and if so, what is the cost? |
| Do we have a fast enough network connection speed, and if not, what is the cost of upgrading to the required speed? |

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|  Other costs or savings? |
| Do we require additional staff to run a TeleHealth programme? Or could an existing role be modified to include TeleHealth coordination? If a new hire is required, estimate their salary.  |
| Do we have the facility space to offer a TeleHealth programme? If not, what are the costs of hiring extra rooms/renovating to create more space? |
| How could implementing a TeleHealth programme offer cost savings to our organisation? Can we quantify how much could be saved each year? |

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|  Training requirements |
| Will users in our organisation need to be trained to use the equipment? |
| Is there someone in-house who can train staff or does the equipment manufacturer offer training? |
| Are there any costs associated with training? |